

**JACKSON COUNTY AUDITOR
APPLICATION FOR CONVERSION**

THIS FORM IS TO BE USED WHEN CONVERTING A MANUFACTURED HOME TO REAL ESTATE

REAL ESTATE OWNER(S) _____
 LOCATION ADDRESS _____

 PARCEL NUMBER _____

MOBILE HOME OWNER(S) _____
 ADDRESS _____

Phone No: Make: Year:
 Serial No. Title No: Model:
 Number of Bedrooms Number of Bathrooms
 Heating/Cooling Element Fireplace-Gas or Wood

REQUIREMENTS:

1. ATTACHED TO A SOLID FOUNDATION THAT EXTENDS BELOW THE FROST LINE (APPROX. 30 IN.)
2. PERMANENT UTILITIES HOOKED UP
3. HITCH REMOVED
4. WHEELS AND AXLES REMOVED

YES	NO

****ATTACH PHOTO OF EACH SIDE OF HOME SHOWING FOUNDATION AND OTHER REQUIREMENTS**

APPLICANT SIGNATURE _____ DATE _____

APPROVED
 DENIED

SIGNATURE OF COUNTY APPRAISER _____ DATE _____

Manufactured Home Section Remove from files and do not bill mobile home taxes for tax year
 Completed by _____ Auditor Deputy _____ Date

Real Estate Section Make arrangements for appraisal and place on tax year _____ duplicate.
 Completed by _____ Auditor Deputy _____ Date

PLEASE NOTE: Upon completion of this application, the manufactured home owner will receive a copy of this as their receipt for surrender of their title. If any questions or problems arise, owner must show this receipt.